

ASC EXECUTIVE BOARD MEETING MINUTES

Friday and Saturday, May 2-3, 2014
San Francisco Marriott Marquis Hotel

Those in attendance: Jay Albanese, Eric Baumer, Joanne Belknap, Shawn Bushway (participated via phone for a portion of the meeting), Laura Dugan, Karen Heimer, Beth Huebner, Laurie Krivo, Candace Kruttschnitt, Karen Parker, Travis Pratt, Nancy Rodriguez, Mariah Waltemath, Pam Wilcox, and Chris Eskridge (Recorder).

The meeting was called to order by ASC President Joanne Belknap at 3 pm on Friday, May 2.

1 – The Board voted to raise the salaries of the staff as follows, retroactive to January 1, 2014:

- a. Susan Case – \$75,000
- b. Nicole Coldiron - \$70,000
- c. Kelly Vanhorn - \$62,500

2 – Chris is to contact Sequent and ask them to review the job titles and job descriptions of our staff, and match them with the credentials and experience that are needed to hire persons to fill those said positions in the future.

3 – The Board voted to approve the following award recipients:

- a. Bloch – Becky Block
- b. Cavan – Callie Burt
- c. Fellows – Kathleen Daly, Finn Esbensen
- d. Outstanding Paper – Chongmin Na and Raymond Paternoster
- e. Sutherland – David Weisburd
- f. Vollmer – David Farrington
- g. Minority Fellowships – Janet Garcia, Brittany Friedman, Janie Iwama

4 – Candace and Chris will coordinate efforts to vigorously encourage the 2015 award committee chairs to follow the voting procedure outlined in Appendix O. Award chairs will be ask to recommend how the voting procedure might be improved.

5 – The Board voted to approve the following Mentor Award narratives:

General Announcement:

The Mentor Award (established in 2014) is designed to recognize individual excellence in mentorship in the discipline of Criminology and Criminal Justice over the span of an academic career.

Eligible candidates for the ASC Mentor Award include all nonstudent members of the ASC, including practitioners and researchers in nonacademic positions. Student- or colleague-generated nominations of exceptional mentors in the discipline are encouraged, and the award is not limited to those mentors listed in the ASC Mentoring Program. Self-nominations are disallowed.

A clear and detailed letter of nomination should contain concrete examples and evidence of how the nominee has sustained a record of enriching the professional lives of others through supporting, encouraging and promoting academic research, scholarly publications, professional development, teaching, career guidance, and research and professional networks. In short, the letter should specify the ways the nominee has gone beyond her/his role as a professor, researcher, or collaborator to ensure successful enculturation into the discipline of Criminology and Criminal Justice, providing intellectual professional development often outside the classroom, and otherwise provide exemplary support for undergraduates, graduates, and post-graduates.

Letters of nomination (including statements in support of the nomination) should be submitted in electronic form and must be received by April 1, 2015. The nominee's portfolio and all other supporting materials should also be submitted in electronic form and must be received by June 30, 2015.

Letters of nominations should be sent to:

By-Laws Narrative:

ASC Mentor of the Year Award. The Mentor of the Year Award is given to recognize exemplary contributions to the discipline of Criminology by mentors in an academic, practitioner, or researcher role. Eligible candidates may include all nonstudent members of the ASC and are not limited to those mentors listed in the ASC mentoring program. Self-nominations are not permissible. Nominations are in the form of a letter(s), generated by peers, students or colleagues, which explain in detail the manner in which the candidate offered extraordinary mentoring to students and colleagues (the latter of which could include post-graduate early scholars). This mentoring can take many forms, such as assistance with publications, course preparation, development of research groups, preparation for annual meetings and seminars, career choices, and the like. The Mentoring Committee will request and forward nominations to the Board based on the letters of support. The Mentoring Committee will prepare a progress report for the mid-year Board meeting, due April 15, and a final report by August 15.

Call for Nominations:

NOMINATIONS SOUGHT FOR
2015 MENTOR AWARD

(Application deadline: April 1)

The Mentor Award (established in 2014) is designed to recognize excellence in mentorship in the discipline of Criminology and Criminal Justice over the span of an academic career.

Any nonstudent member of the ASC is an eligible candidate for the ASC Mentor Award, including persons who hold a full or part time position in criminology, practitioners and researchers in nonacademic settings. The award is not limited to those members listed in the ASC Mentoring Program.

Nonstudent members may be nominated by colleagues, peers, or students but self-nominations are not allowed. A detailed letter of nomination should contain concrete examples and evidence of how the nominee has sustained a record of enriching the professional lives of others, and be submitted to the Chair of the ASC Mentoring Committee.

The mentorship portfolio should include:

1. A table of contents
2. Curriculum Vita and
 - Detailed evidence of mentorship by supporting, encouraging and promoting Scholarly research
 - Academic publication
 - Professional development
 - Teaching
 - Career guidance
 - research and professional networks
 - And other evidence of mentoring achievements.

In short, the letter should specify the ways the nominee has gone beyond his/her role as a professor, researcher or collaborator to ensure successful enculturation into the discipline of Criminology and Criminal Justice, providing intellectual professional development outside of the classroom and otherwise exemplary support for Criminology/Criminal Justice undergraduates, graduates and post-graduates.

Current members of the ASC Board are ineligible to receive this award.

Letters of nomination (including statements in support of the nomination) should be submitted in electronic form and must be received by April 1, 2015. The nominee's portfolio and all other supporting materials should also be submitted in electronic form and must be received by June 30, 2015.

(signed by the Mentoring Award Committee Chair)

The ASC Executive Board may decide not to give the award in any given year. Award decisions will be based on the strength of the nominee's qualifications and not on the number of endorsements for any particular candidate.

6 – The Board moved to set aside an investment reserve of \$1.25 million.

7 – The Board asked the Finance Committee to develop an investment strategy that includes an examination of:

- a. Stock and bond ratios
- b. Socially responsible investments
- c. Guiding investment principles used by organizations similar to ASC

8 – The Board approved the following narrative (in italics), to be added to Section 4.3.3.2 of the Policy Manual:

The Executive Director, in conjunction with the Treasurer, may invest Society funds. The Executive Director and Treasurer are to consult with Teron Carter of Fifth Third Bank before investing Society funds. *Teron Carter is to receive independent confirmation from both the Executive Director and the Treasurer before any funds are invested or moved.*

9 – The Board voted to increase the stipend for the Associate Editor of *The Criminologist* to \$7,500 a year, effective January 1, 2014.

10 – The Board created an Ad Hoc Committee on Collaborative Initiatives to examine the logistics of continuing the recent ASC/BJs collaborative initiative in a more expanded fashion, and asked for a report by October 15, 2014.

11 – The Board created an Ad Hoc Ethics Committee, charged them with drafting a Code of Ethics for the Society, and asked for a report by October 15, 2014.

12 – The Board approved the proposed 2015 Program Committee list and the 2015 Standing Committees list, acknowledging that there will be the usual minor changes in the makeup of the committee members in the coming months.

13 – The Board approved the creation of the Division of Policing.

14 – The Board approved the creation of a Society Facebook page and a Twitter account.

15 – The Board approved the policy of covering the cost of Board members' sleeping rooms to facilitate their participation in the Board Meetings held in conjunction with the Annual Meeting. Specifically, those going off the Board will have their Tuesday night stay covered, those continuing on the Board will have

Tuesday and Saturday nights covered, and those coming on the Board will have Saturday night covered.

16 – The Board approved the revised 2014 San Francisco budget and overall 2014 budget, per below:

2014 SAN FRANCISCO MEETING BUDGET

INCOME

Registration	\$436,000
Dance	3,000
Donations	1,500
Workshops	<u>2,500</u>
TOTAL	\$443,000

EXPENSES

All Academic	\$12,000
App Program	10,000
Audio Visual	96,500
Drayage	30,000
Extra Help/Program Chairs	26,500
Miscellaneous	1,000
Postage	1,500
Printing	7,000
Programs	22,000
Receptions	135,000
Shipping	3,000
Site Visit Travel	3,000
Staff Travel/Meals	7,500
Supplies	18,000
Workshops	<u>5,000</u>
TOTAL	\$378,000

2014 BUDGET

INCOME

Advertising/Marketing	\$43,000
Annual Meeting	443,000
<i>Criminologist</i>	14,000
<i>Criminology/ CPP</i>	140,000
Dues	275,000
Employment Exchange/Web	60,000
Investment Income	82,000

Minority Fellowship	2,500
Miscellaneous	100
Reprints	2,400
Royalties	1,000
TOTAL	<u>\$1,063,000</u>

<i>EXPENSES</i>	
Advertising/Marketing	\$2,000
Affiliations	8,500
Annual Meeting	378,000
Awards	4,500
Committees	64,000
<i>Criminologist</i>	34,000
<i>Criminology/CPP</i>	125,000
Depreciation	1,000
Employment Exchange	2,000
Equipment Expense	13,000
Executive Board	15,000
Executive Director Office	28,000
International Initiatives	4,000
Minority Fellowship	21,000
Miscellaneous Expenses	15,000
Next Year's Meeting	3,000
Office Expenses	52,000
Personnel	270,000
President Secretary Support	2,000
Professional Fees	5,000
Site Selection	1,000
Taxes	15,000
TOTAL	<u>\$1,063,000</u>