

The Pew Charitable Trusts is driven by the power of knowledge to solve today's most challenging problems. Pew applies a rigorous, analytical approach to improve public policy, inform the public and invigorate civic life.

We are an independent nonprofit organization – the sole beneficiary of seven individual trusts established between 1948 and 1979 by two sons and two daughters of Sun Oil Company founder Joseph N. Pew and his wife, Mary Anderson Pew.

Our work lays the foundation for effective policy solutions by informing and engaging citizens, linking diverse interests to pursue common cause and insisting on tangible results. Our projects encourage efficient, responsive governments – at the local, state, national and international levels – serving the public interests.

With offices in Philadelphia, Washington, DC, Australia, Brussels and London, and with additional staff in other regions of the United States and around the globe, Pew provides an exciting learning environment and the opportunity to work with highly talented individuals. We are a dynamic, rapidly evolving organization that values creativity and innovative thinking and fosters strong teamwork with mutual respect.

### **Project Description**

The Public Safety Performance Project (PSPP) was launched in 2006 as an initiative of The Pew Charitable Trusts. The project helps policy makers advance fiscally sound, data-driven policies and practices in sentencing and corrections that protect public safety, hold offenders accountable and control costs. For more information about this project, visit [www.pewpublicsafety.org](http://www.pewpublicsafety.org).

### **Position Overview**

Pew is seeking to hire a senior manager to lead the Public Safety Performance Project's (PSPP) assistance to states interested in improving their adult sentencing and corrections systems, including helping to launch new efforts focused on jails and pretrial release and supervision systems and on the probation, parole and community corrections systems. The position would be located in Pew's office in Washington, DC and report to a Director, PSPP.

The position has a set time frame that could be extended based on the success of the program, funding sources, and board decisions on continued support.

### **Responsibilities**

- Oversee the project's portfolio of adult sentencing and corrections intensive assistance to states, ensuring high-quality data analysis, development of evidence-based policy options, and effective public and policy maker education efforts resulting in changes to state law, policy and practice.
- Supervise and mentor PSPP officers, lead associates, senior associates, and associates who are providing technical assistance to states on adult sentencing and corrections while fostering professional development opportunities.
- Manage PSPP contractors working on state technical assistance. This includes contractors that work across several states as well as those that are hired for single-state efforts. This work includes identifying needs and appropriate contractors, developing workplans and executing contracts, and managing contractors and contract deliverables.
- Perform additional duties related to the adult state technical assistance of PSPP. This includes coordinating with other project directors on the evaluation of states for participation in the project; conducting work to help states prepare to take on reform; overseeing the production and dissemination of state-based publications from PSPP;

assisting in the development and execution of multi-state convenings; assisting with efforts to help states maintain the impact of reforms; and providing opportunistic assistance to states outside of the intensive technical assistance process.

- Proactively and closely coordinate the state technical assistance work with colleagues in research, national partners, communications, legal, and government relations.
- Participate in PSPP's senior staff meetings and strategic planning, including representing the adult policy staff and leading certain conversations and issue explorations. In coordination with more senior leadership of the project, help determine PSPP's direction and new initiatives, and manage change with staff.
- In order to advance PSPP's efforts and expertise, cultivate productive relationships and communication with a wide range of constituencies interested in state sentencing and corrections reform and states' fiscal health, including state policy makers, corrections officials, researchers and advocates.
- Maintain and continue to develop an understanding of emerging sentencing and corrections issues by monitoring publications and participating in conferences, seminars and other professional development activities.
- Represent the project and Pew at conferences, meetings, and other events, including preparing materials for distribution and making presentations. Ensure strict compliance with all federal, state and local lobbying and ethics laws.
- Contribute to and participate in tasks of the project as assigned, as well as broader Pew-related projects and activities as needed.

## Requirements

- At least ten years of experience in public policy, with demonstrated knowledge of at least one of the following areas: sentencing, community corrections, prisons, courts, law enforcement, prosecution, or criminal defense. Experience working with senior state policy makers, corrections officials, researchers and other stakeholders strongly preferred.
- Minimum of three years of previous direct supervisory experience required including experience overseeing performance management process for direct reports and providing career development advice and counsel.
- A bachelor's degree is required. Advanced degree in public policy or other relevant field strongly preferred.
- Strong research and analytical skills applied to public policy issues, including an ability to synthesize and summarize large amounts of information and to focus quickly on the essence of an issue.
- A keen understanding of the importance of rigorous, timely, and policy-relevant research, experience commissioning and managing such research, and disseminating it effectively to policymakers, the media, and the public strongly preferred.
- Experience convening groups of policymakers, researchers, and other professionals, and supporting their efforts to reach consensus and move toward a desired outcome.
- Exercises a logical and resourceful approach to evaluating and addressing problems.
- Expresses ideas, thoughts and concepts clearly and concisely in a compelling way to convince or assist others, both in writing and orally. A clear, effective writing style.

- Experience developing and moving complex projects forward with a high degree of independence within a creative, fast-paced, action-oriented and collegial environment. Able to establish a systematic course of action to ensure project completion.
- Demonstrated time and project management skills, including an ability to meet multiple deadlines by maintaining a high level of organization. Ability to think strategically and creatively, adjust to changing circumstances, organize time, remain attentive to details and identify resources for projects.
- Acute political awareness and non-partisan perspective and approach. Demonstrated ability to build relationships among individuals and organizations with a range of interests and perspectives.

### **Travel**

An average of two to three trips per month to perform work or assessments in states.

### **Compensation and Benefits**

As this is a full-time position, we offer a competitive salary and complete benefit program, including: comprehensive, affordable health care through medical, dental and vision coverage; financial security with life and disability insurance; opportunities to save using health savings and flexible spending accounts; retirement benefits to help prepare for the future; and work/life benefits to help you maintain a good balance.

The Pew Charitable Trusts is an equal opportunity employer, committed to a diverse and inclusive workplace. Pew considers qualified applicants for employment without regard to age, sex, ethnicity, religion, disability, marital status, sexual orientation or gender identity, military/veteran status, or any other basis prohibited by applicable law.

Apply Here: <http://www.Click2apply.net/dzmf9ktnwjpg3r4n>

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